

# Macclesfield and District Sheep Dog Trials Association

## Privacy Notice

We are a Data Controller under the terms of the Data Protection Act 2018 and the requirements of the EU General Data Protection Regulation.

This **Privacy Notice** explains what Personal Data the society holds, the reason we hold it and process it, who we might share it with, and your rights and freedoms under the Law.

### **The society holds personal data in the following categories:**

Names, addresses, telephone numbers and e mails for trials competitors, members, committee members, sponsors, advertisers, contractors of services, judges, helpers and fell runners entering on trials day. Photographs of the event are held to record the occasion and may be posted on our website together with the results.

### **Why we process Personal Data.**

"Process" means we obtain, store, update and archive data.

1. Data is held for the purpose of organising the Trials event at the Bullocks Lane, Sutton, Macclesfield each year.
2. Committee members are unpaid volunteers. Their personal details are held for the purpose of organising the Trials and fell race each year.
3. Contractors' data is held for the purpose of managing their contracts or voluntary services.

### **What is the Lawful Basis for processing Personal Data?**

The Law says we must tell you this:

1. We hold data because it is in our **Legitimate Interest** to do so. Without holding the data we cannot work effectively.
2. We hold contractors' data because it is needed to **Fulfil a Contract** with us.

### **We will only share data if it is done securely and it is necessary to do so.**

Data may be shared with other committee members who need to be involved in organising the trials. It may also be stored on the appropriate committee member's computers so that they can process the data in relation to the Trials event.

### **You have the right to:**

1. Be informed about your personal data and why we hold it.
2. Access a copy of your data that we hold by contacting us directly: we will acknowledge your request and supply a response within one month or sooner.
3. Check the information we hold about you is correct and to make corrections if not.
4. Have your data or photographs erased.
5. Transfer your data to someone else if you tell us to do so and it is safe and legal to do so.
6. Tell us not to actively process or update your data.

**We will store your data** for as long as needed to run the event and to record previous occasions. If we have your permission it will be retained for use at the trials the following year unless you request this to be deleted. We are obliged to store contractors' data for seven years after the contract is ended.

If you wish to raise a concern about our data processing, please contact Vicky Clampett 01260 223333.